

Schuman COVID19 Action plan

Updated
February 19, 2021

Purpose: To ensure the safety and health of our employees and clients while providing essential cleaning and disinfecting services

PPE

Employees are provided with gloves, masks, and coveralls (by request if not mandated by location. Coveralls are not indicated as necessary for the type of exposure our employees may encounter however some have requested so we will provide those staff with coveralls). Employees have been given instructions on how to properly use and dispose of PPE. Employees are required to wear masks inside of Company vehicles if greater than one person. Masks are required in all areas where 6ft distance cannot be maintained. Employees may remove masks if working in larger spaces or working alone in areas. Personal hand sanitizers have been provided to all employees and replaced as needed. Hand washing is stressed with staff instructed to wash hands at arrival and prior to departure from each location.

EMPLOYEE HEALTH

It is our desire to screen each employee with our professional grade, thermal thermometers. This is performed by the area Supervisor prior to each shift. In remote locations where this process is not possible, those employees are asked to self-assess and report any symptoms. Any employee with a fever greater than 99.5 F is told to stay home. Employees report their assessment and "No Fever" status on their time recording app when they clock in for their shift. Employees with a fever or other symptoms are instructed to contact their supervisor immediately. Employees have also been instructed to notify SCS if they have come in contact with anyone with confirmed or potential COVID19.

RETURN TO WORK FOR EMPLOYEES WHO CALL OUT SICK (NON-COVID)

A policy has been put into place including daily tracking sheets for employees who miss work due to non-COVID related reasons. Please see attached.

POTENTIAL OR CONFIRMED EXPOSURE OF EMPLOYEES

To ensure continuity of operations of essential functions, CDC advises that critical infrastructure workers may be permitted to continue work following

potential exposure to COVID-19, provided they remain asymptomatic and additional precautions are implemented to protect them and the community. Janitorial cleaners are considered by the CDC to part of the critical infrastructure.

Therefore, if a worker has had an exposure but remains asymptomatic, they may continue working as long as they remain asymptomatic and a mask is worn at all times while in the workplace for 14 days after last exposure. When exposure is from a close family member or person living in the same home, employees will obtain a negative test result before returning to work, either through the health dept or through our partner agreement with Choptank Health. Information on persons who had contact with the ill employee during the time the employee had symptoms and 2 days prior to symptoms should be compiled. Others at the facility with close contact within 6 feet of the employee during this time would be considered exposed.

CLEANING PROCEDURES

Schuman's has always maintained a high level of medical-grade cleaning due to the existing clients requirements. Additional changes that have been implemented include: Stopping of all dry sweeping or dusting. All floor cleaning is damp or wet to avoid the potential pushing dead or weakened virus back into the air. The multi-purpose (hydrogen peroxide based disinfectant) has been replaced with Quaternary disinfectant (EPA rated for the corona virus and more) both deactivate the virus but the quaternary disinfectant has a much broader spectrum. It has a 10 minute kill time therefore employees apply as soon as they arrive at a location and then wipe it off after 10 minutes.

As always, our staff arrives with clean rags and mop heads to each location each shift. Dirty materials are placed into a dirty linen bag and are cleaned and sanitized (hot water/high temp dryer) before being used again. As standard procedure, different rags and mop heads are utilized for each bathroom and are not reused anywhere else in buildings.

REVISIONS AND UPDATES

CDC and Maryland guidelines are reviewed daily and COVID plan is updated as necessary.